

MENDELU Working Papers

Instructions for the Authors

The Research Centre of the Faculty of Business and Economics at the Mendel University in Brno would like to encourage Ph.D. students, young researchers as well as experienced academics to provide the manuscripts to be published as the working papers. The copyrights remain at the authors' side. Accordingly, the working papers do not prevent from any further publication intentions of the manuscript in scientific journals. The manuscripts of all fields of economics, business and management can be considered for publication in the working papers series. All manuscripts must be submitted electronically (e-mail: kouba@mendelu.cz) in Microsoft Word template or L^AT_EX template.

The page behind the cover pages should include an abstract of 1000 to 1500 typing characters (including spaces), keywords (4 to 8), JEL classification numbers, contact address and acknowledgements.

The text itself should start with the chapter *Introduction* that includes among others motivation, aims and the structure of the article and should finish with the chapter *Conclusion*.

The text should be written in clear and grammatically correct English. The length of the complete text including tables, figures and footnotes should be of 35000 to 70000 typing characters (including spaces).

Ideally, no more than three levels of headings should be used. As much as possible, tables and graphs should be put in the text and commented in the text as well; they should be denoted Table 1, Figure 1 and the source should be put under them. Mathematical equations should be considered a part of a sentence like any other text and appropriately punctuated. Generally, we recommend avoiding frequented footnotes especially short footnotes for bibliographic references.

The author must ensure that all references cited in the text are in the list of references, which must include only those works cited in the text. In the text, references should be cited by author(s) and year of the form: 'Acemoglu, Johnson and Robinson (2004) argued...'. If the reference appears within parentheses, it should be of the form: '... not found in further studies (see, for example, Acemoglu, Johnson and Robinson, 2004)'.

1 FAQ

- Contact name: use just a plain name without titles (Petr Norman).
- Institution name: department, faculty, university. You can omit department or department AND faculty. Do not use abbreviations.
 - Correct:
 - * Department of Finance, Faculty of Economics, University of Brno
 - * Faculty of Economics, University of Brno
 - * University of Brno
 - Wrong:
 - * Department of Finance, University of Brno
 - * University of Brno, Faculty of Finance
 - * DoI, FBE, MENDELU
- Do not use freemails (seznam, google etc.), use professional email instead (petr.norman@mendelu.cz)
- Working Paper Number will be assigned later during the review process.

2 Microsoft Word

- Whole paper must be formatted using styles. Do not format the size, font or any other property manually. Just apply appropriate style according to the WP template.
- All works cited should be listed alphabetically by author after the main body of the text. The referencing style shown below should be used:
 - **Journals:**
Kornai, J. (2006). The great transformation of Central Eastern Europe. *Economics of Transition*, 14, pp. 207-244.
 - **Books:**
Akerlof, G. A. and Shiller, R. J. (2009). *Animal spirits: How Human Psychology Drives the Economy, and Why It Matters for Global Capitalism*. Princeton: Princeton University Press.
 - **Chapters in books:**
Naughton, B. (1997). The emergence of the China circle. In Naughton, B. (ed.), *The China Circle: Economics and Technology in the PRC, Taiwan and Hong Kong*. Washington, D.C.: Brookings Institution Press, pp. 9-49.

– **Working papers:**

Coelli, T. J. (1996). A guide to FRONTIER 4.1: a computer program for frontier production function estimation, *CEPA Working Paper No. 96/07*, Department of Econometrics, University of New England, Armidale, <http://www.une.edu.au/econometrics/cepa.htm>. (The institution publishing the working paper should be given and if available, an electronic address from which the working paper can be downloaded should be provided).

– **Web references:**

Doucouliagos, H., Ulubasoglu, M. (2007): Democracy and Economic growth: A meta-analysis. Public Choice World Meeting 2007. [cit. 2010-11-25]. Cited from <http://www.international.ucla.edu/cms/files/Doucouliagos.pdf>

(If available, authors, dates, reference to a source publication, the full URL and the date of last access, etc. should be given.)

3 L^AT_EX

- Use predefined sections, subsections and subsubsections. Do not change the appearance of the headings nor the context itself.
- All references are stored in a BibTeX file (biblio.bib). You can use common BibTeX references generated by many digital libraries.
- You could also insert references manually in the appropriate section. However, we strongly recommend BibTeX usage.